

DATE: AUGUST 19, 2015

MEETING: BOARD OF CONTRACT & SUPPLY

PRESENT: MAYOR DAVID, MR. FRANK, MR. SHAGER, MR. HOLMES, MR. KELLOGG

ABSENT: NONE

The meeting of the Board of Contract and Supply was called to order at 11:02 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the August 12, 2015 Board of Contract and Supply meeting were approved on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored.

SECOND ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for RFP for Sexual/Anti-Harassment/Retaliation Training Program was approved on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored.

THIRD ORDER OF BUSINESS: AWARD RECOMMENDATION:

An Award recommendation for the St. Clair Avenue Reconstruction Project was made to the low qualified bidder, Chicago Construction at a bid price of \$468,000.00 on a motion by Mr. Shager and seconded by Mr. Frank and unanimously favored. Funds are available in H5112.525015.21815, H8120.525055.21815 and H8340.525058.21815.

An Award recommendation for the Our Space Project at Recreation Park was held over on a motion by Mr. Holmes and seconded by Mr. Frank and unanimously favored.

An Award recommendation for the Complete Tree Inventory RFP was made to the highest scored proposal which was Davey Resource Group on a motion by Mr. Holmes and seconded by Mr. Frank and unanimously favored. Funds are available in a Community Development Grant.

FOURTH ORDER OF BUSINESS: PROFESSIONAL SERVICE CONTRACT:

A professional service with Meridian Fire Training Solutions for rope rescue and systems training of Fire Fighters in the amount of \$495.00 was approved on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored. Funds are available in A3410.54701.

FIFTH ORDER OF BUSINESS: PERMISSION TO PARTICIPATE:

Permission to participate in the Broome County Auction and have both Broome County and Mel Manasse Auctioneers act as lead agency to sell obsolete City property was approved on a motion by Mr. Shager and seconded by Mr. Holmes and unanimously favored.

SIXTH ORDER OF BUSINESS: PURCHASE APPROVAL:

A purchase approval to remove debris, repair brick and remove a sluice gate on State Street Flood Wall in the amount of \$24,500.00 by Arnold Construction the only responder to the quote request was approved on a motion by Mr. Shager and seconded by Mr. Kellogg and unanimously favored. Funds are available in H8745.525157.21815.

SEVENTH ORDER OF BUSINESS: CHANGE ORDER APPROVAL:

Change order no. 7 in the amount of time only with G. DeVincentis & Son Construction for the Riverside Drive Phase I Project was approved on a motion from Mr. Shager and seconded by Mr. Kellogg and unanimously favored.

Contract History Original \$:	\$2,387,000.00
Change Order no 1:	\$ 8,360.00
Change Order no 2:	\$ 16,038.08
Change Order no 3:	\$ 164,898.75
Change Order no 4:	\$ 93,290.00
Change Order no 5:	time only
Change Order no 6:	\$ 11,415.00
Change Order no 7:	<u>time only</u>
Contract Amount to date:	\$2,681,001.83

There being no further business for the Board, the meeting adjourned at 11:35 A.M. on a motion from Mr. Shager and seconded by Mr. Frank and unanimously favored.

Respectfully Submitted,

Michael J. Dervay
Secretary Board of Contract & Supply